



Andy Beshear  
Governor

Jacqueline Coleman  
Lieutenant Governor

Ray A. Perry  
Secretary

D.J. Wasson  
Deputy Secretary

**PUBLIC PROTECTION CABINET**  
**Kentucky Division of Real Property Boards**  
**Kentucky Board of Home Inspectors**  
500 Mero Street, 2NE09  
Frankfort, KY 40601  
Phone: (502) 782-0563

**January 20, 2026**  
**10:30 A.M.**

**Kentucky Board of Home Inspectors**  
**Meeting Minutes**

A meeting of the Board of Home Inspectors Board meeting was held on January 20, 2026, at the Mayo-Underwood Building, Frankfort, KY 40601, Room 229NE, and by videoconference via MS Teams.

**Members Present**

Mark Hiten  
Joshua Crepps  
Laura Disney  
Kari Cheek  
Ralph Halcomb

**Staff Present**

Tracy Carroll  
Patrick Riley  
Danielle Haddad  
Leah Redden  
Seth Branson  
Rachel Couch

**Call to Order**

Member Hiten called the meeting of the Kentucky Board of Home Inspectors to order at 10:30 A.M. ET.



### **Oath of Office**

Kari Cheek was introduced as the newest appointed board member of KBHI and gave her background regarding her education and professional career. General Counsel Patrick Riley administered the oath of office to Ms. Cheek and she was sworn in for a three-year term.

### **Leadership and Committee Selections**

Mark Hiten nominated Ralph Halcomb for Chair. Laura Disney nominated Josh Crepps as Chair. Ralph Halcomb withdrew his name from consideration. Josh Crepps accepted his nomination. Member Disney moved to select Josh Crepps as Chair of the Kentucky Board of Home Inspectors. Ralph Halcomb seconded the motion. Having all in favor, the motion carried.

Chair Crepps nominated Laura Disney as Vice Chair. Ralph Halcomb seconded the motion. Having all in favor, the motion carried.

Chair Crepps moved to select Member Cheek and himself (Chair Crepps) for the Applicant Review Committee, Members Disney and Hiten for the Complaint Review Committee, and Members Halcomb and Cheek for the Education Review Committee. Vice Chair Disney seconded the motion. Having all in favor, the motion carried.

### **Approval of Minutes**

Member Disney moved to approve the December 15, 2025, meeting minutes as presented. Member Hiten seconded the motion. Having all in favor, the motion carried.

### **Licensure Report**

Leah Redden reported that the board currently has 561 active licenses and 9 inactive licensees.

### **Division of Real Property Boards Update**

Director Tracy Carroll wished everyone a Happy New Year and welcomed our newest board member and staff member. She informed the board of new opportunities with the fortified housing program and stated she looks forward to the big things in store for the Board in 2026.

### **Financial Report**

Seth Branson informed the board the financial report was provided in the board packet for review.

### **Legal Update**

General Counsel Patrick Riley stated he is very excited for the new year. Mr. Riley noted that the current legislative session is underway, and the Board will restart regulation review in the spring. He also emphasized there is to be no recording in any closed sessions.

### **Application Committee Report**

Member Hiten made a motion to approve initial applications of D.R., A.M., K.P., W.J., J.S., S.L., B.Q., T.T., and C.D., as well as renewals of J.D., J.S., S.W., R.D., D.W., and R.N. The motion was seconded by Member Disney. Having all in favor, the motion carried.

### **Education Committee Report**

Member Halcomb moved for approval of courses for ASHI, InterNACHI, and ICA. The motion was seconded by Member Hiten. Having all in favor, the motion carried.

### **Complaint Committee Report**

Member Disney made a motion to dismiss 25-KBHI-006 and 25-KBHI-007. The motion was seconded by Member Hiten. Having all favor, the motion carried.

### **Closed Session**

None.

### **New Business**

Tracy Carroll suggested presenting an appreciation plaque for outgoing board members. Member Crepps made a motion to approve the plaque. The motion was seconded by Member Hiten. Having all favor, the motion carried.

### **Action Items**

General Counsel Riley discussed the Law and Report Writing course and its limited availability. Mr. Riley encouraged board members and public attendees to reach out to education providers for any updates on course availability.

### **Approval Per Diem**

Member Disney made a motion to approve the per diem and travel expenses for the January 20, 2026 meetings. Member Hiten seconded the motion. Having all in favor, the motion carried.

### **Meeting Adjournment**

Member Hiten moved to adjourn the meeting at 11:00 A.M. ET. Member Disney seconded the motion. Having all in favor, the meeting adjourned.

Next KBHI meeting will be held February 24, 2026

Pursuant to KRS 324B.060, I, Tracy Carroll, Executive Director for the **Kentucky Real Estate Authority (KREA) and Division of Real Property Boards** have reviewed and Approved the expenditures for the meeting of the Kentucky Board of Home Inspectors (the Board) held on DATE. This Approval is based upon my review of the expenditures as described in the minutes and in greater detail as on file with the KREA. I did not review, nor did I participate in discussions, deliberations, or decisions regarding the actions taken by the Commission at this meeting related to individual disciplinary matters, investigations, or applicant reviews.

The Commission approved the minutes of its meeting at its meeting held on **MEETING DATE**

*Tracy Carroll*

Date: 3/4/2026